

# AGENDA

## WESTERN AREA COMMITTEE MEETING

Date: Tuesday, 1 March 2022

Time: 7.00 pm

Venue: Upchurch Village Hall, The Street, Upchurch, Sittingbourne, Kent ME9 7EU

### Membership:

Councillors Mike Baldock (Chairman), Monique Bonney, Roger Clark, Nicholas Hampshire, Alan Horton, James Hunt, Richard Palmer, Paul Stephen, Sarah Stephen and Corrie Woodford (Vice-Chairman).

Quorum = 3.

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	Pages
1. Emergency Evacuation Procedure	
<p>The Chair will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures. The Chair will inform the meeting that: there is no scheduled test of the fire alarm during this meeting. If the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble as directed. Await instructions from the Fire Marshal before entering the building. Should anyone require assistance in evacuating the building, please make the Swale Borough Council Democratic Services Officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.</p>	
2. Apologies for absence	
3. Declarations of interest	
<p>Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships. The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:</p>	
<p>(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and</p>	

not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary Interests (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the meeting.

4. Minutes

To approve the [Minutes](#) of the Meeting held on 31 August 2021 (Minute Nos. 202 – 216) as a correct record.

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| 5. Matters arising from previous meetings                            | 5 - 52    |
| 6. Public Forum  |           |
| 7. Local issues to be raised   |           |
| 8. Rose Hill & Meads Woodland Management & Work Plans                | 53 - 168  |
| 9. Closed Churchyards  | 169 - 170 |
| 10. Update on work plan - to include funding allocations for 2021-22 | 171 - 182 |
| 11. Matters referred to Committee by Cabinet                         |           |
| 12. Matters referred to Cabinet by Committee                         |           |

**Issued on Monday, 21 February 2022.**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Area Committees, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Chief Executive, Swale Borough Council,  
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